ST. XAVIER'S SCHOOL, RAJKOT

(Affiliated to CBSE Board)

ADMISSION GUIDELINES | PRE.KG & L.K.G | 2027–2028

ONLINE REGISTRATION FOR BOYS & GIRLS

REGISTRATION OPENS	REGISTRATION CLOSES
1 DECEMBER 2026 | 08:00 AM	3 DECEMBER 2026 | 08:00 PM

Registration forms will be available exclusively on the school website: **www.stxaviersrajkot.org**

KEEP THESE DOCUMENTS READY BEFORE REGISTRATION

1. Recent passport-size photographs of the Child, Father and Mother separately. Upload in JPEG/JPG format; each file must not exceed 20 KB.
2. Child's Birth Certificate issued by the Municipal Corporation, with the child's name printed on it. Upload a clear image in JPEG/JPG format; file size must not exceed 100 KB.

SPECIAL NOTE – AGE ELIGIBILITY

PRE.KG	L.K.G
Children born between 01.06.2023 – 31.05.2024	Children born between 01.06.2022 – 31.05.2023

IMPORTANT INFORMATION

- The selection of students is the prerogative of the School Management. The school reserves the right to grant or refuse admission and is not bound to provide reasons.
- The School Management does not accept any donation for admission. Please remain vigilant and do not fall prey to anyone demanding money.
- Incomplete registration forms and forms containing incorrect information will be automatically rejected.
- Registration charges: ₹500/-, payable online. The fee is non-refundable.

ONLINE REGISTRATION – STEP-BY-STEP GUIDE

Please read and follow each instruction carefully.

STEPS FOR FILLING THE ONLINE REGISTRATION FORM

1. Visit the School website: www.stxaviersrajkot.org.
2. You will see pop-ups regarding admission.
3. Click on "Pre.KG & LKG Registration", as applicable.
4. Before filling in the form, read all the instructions carefully. Tick "I Agree" and click on "Proceed".
5. Fill in all mandatory details.

6. Enter the Pupil's, parents' names, surname and date of birth exactly as stated on the child's Birth Certificate. Do not write the full name in any single name field.

NAME-ENTRY EXAMPLE

Pupil's Name: DHARTI | Father's Name: DHARMESH | Mother's Name: DRISHA | Surname: SHARMA

7. Check all details carefully before submitting the form. Then click "Submit". Please note that the form cannot be edited after submission.
8. Make the online payment of the registration fee after submitting the form.
9. Download and print the Registration Form and Acknowledgement Receipt. Both must be produced at the time of interaction and document verification.

IF YOU FACE A PAYMENT OR DOWNLOAD ERROR

If an error occurs during payment, or you are unable to download the Registration Form or Acknowledgement Receipt, **DO NOT FILL A NEW FORM.** Instead, click "VIEW SUBMITTED FORMS", select the class, and enter the child's name (for example, PRIYA) and date of birth exactly as entered in the submitted registration form.

INTERACTION AND DOCUMENT VERIFICATION

- Bring the printout of the Registration Form, Acknowledgement Receipt, the child's original Birth Certificate and the educational certificates of both parents as mentioned in the registration form (original or photocopy). Documents must carry self-attested signatures. Original documents will be returned to parents immediately after verification.
- The interaction and document verification is being scheduled now, on 5th or 6th December, 2026. The exact date and time will be communicated, through the Acknowledgement Receipt, after the Registration procedure.
- Both parents and the child must be present on the allotted date and time. The date and time cannot be rescheduled.

QUERIES AND CONTACT DETAILS

ONLINE FORM HELP LINE	**011-46107487**
SCHOOL ADMIN OFFICE	**8758107225 | 8128272158** **School hours: 8:00 AM to 12:30 PM**

VENUE FOR INTERACTION & DOCUMENT VERIFICATION

St. Xavier's School, Rajkot, P.B. No. 26, Near Wockhardt Hospital, Opp. KKV Hall, Kalawad Road, Rajkot – 7.

PRINCIPAL

St. XAVIER'S SCHOOL, RAJKOT.